

**Big Cypress National Preserve  
ORV Advisory Committee  
Meeting Agenda  
November 29, 2007 3:30-7:30PM  
Everglades City School, Everglades City, Florida**

**3:00 Arrival and Informal Networking**

**3:30 Welcome – Supt. Karen Gustin**

Purpose of Committee

Presentation of Committee members, Committee membership

**3:40 Convening – Delia Clark**

Agenda overview

Personal introductions: brief statement by each member about their experience and the involvements they bring to the table and personal goals

**4:10 Parameters and Scope of the Committee**

Presentation by Karen Gustin and staff

Clarifying questions

**4:45 Protocols for the Committee**

Meetings

- Length of meetings
- Frequency of meetings
- Timing of meetings: time of day, season
- Location/s of meetings
- Meeting schedule for the first year
- Possibility of joining meetings by phone if necessary, for long-distance members

Decision-Making

- What constitutes a quorum
- Choice of consensus, voting, majority/minority recommendations or other mechanisms for developing advisory decisions to send to the Preserve

Public Interface

- Accessibility of meetings to public participation
- Public comment period of meetings: position in meeting, length, limits per person
- Protocols for dealing with media interest: as a group, personally
- Protocol for committee members publicly representing position of committee as a whole

- Process for dealing with written comments from the public
- Minutes

#### Ground Rules

- Expectations for attendance
- Cell phones, etc
- Facilitation
- Representation guidelines

#### Meeting Logistics and Agenda Development

- Roles: committee members, sub-committees, federally designated officer
- Timing and distribution of draft agendas
- Possible Committee training, such as reading “*Getting to Yes*”
- Protocol about “read-aheads” / committee packets

#### Sub-Committees

- Purpose of sub-committees
- Membership of sub-committees
- Reporting to full committee

#### Working Principles

- Agreements and guidelines

### **5:30 Break**

### **5:45 Protocols Continued**

### **6:45 Public Comment Period**

Public presentation of issues for possible consideration by the Advisory Committee (3 minute limit per person)

Preliminary prioritization of issues list by Committee, if time allows

### **7:30 Adjourn**